



OPERATIONS MANAGER

Opening Date:	July 27, 2026
Closing Date:	Open until filled
Salary:	\$71,339-\$89,173

Join the Sun Tran team as an Operations Manager! In this leadership role, you'll oversee daily transit operations, supervise dispatch and field personnel, promote safe and efficient service, and help ensure our riders receive reliable transportation every day. If you're an experienced transportation professional with strong leadership skills and a passion for operational excellence, we encourage you to apply.

QUALIFICATIONS:

This position requires a high school diploma and four years' experience in the transportation industry. Two years of college of college may substitute for up to two years of the required experience. Intermediate computer skills required (Trapeze and Microsoft Office experience preferred). Previous supervisory experience a plus. All applicants must possess either a CDL or current valid driver's license and be able to obtain a CDL within 90 days.

MAJOR FUNCTIONS:

Manages personnel by monitoring and directing the tasks and assignments of the Supervisor Dispatchers and Road Safety Supervisors; notifying personnel of policy or operational changes; ensuring road checks, reviews, corrective case interviews and incident reports are completed in a timely manner. Assists Risk Management in ensuring that safety procedures are followed and coordinates communications between departments. Supervises the maintenance and operations of operational software systems. Reviews and investigates disciplinary matters, including attendance, complaints and possible violations of the Bargaining Unit Agreement and Code of Conduct. Supervises subordinate staff to include evaluating performance, making hiring and termination recommendations, completing/routing all required personnel-related forms and documents; performs other duties as assigned.

BENEFITS:

Benefits include health care coverage for employees and dependents, vacation, sick leave, paid holidays and a 401K retirement plan.

TO APPLY:

Applications are accepted through our Career Center in ADP. Please visit www.suntran.com, click *Jobs*, and follow the instructions to apply online. Our Administrative offices are located at 3910 N. Sun Tran Blvd.