



SUPERVISOR DISPATCHER

Opening Date:	July 21, 2026
Closing Date:	Open until filled
Salary:	\$30.47

Sun Tran is seeking a Supervisor Dispatcher to oversee and support the day-to-day operations of the transit system. This position is responsible for managing operational activities, monitoring route adherence, dispatching personnel, and coordinating service interruptions to ensure efficient transit operations.

QUALIFICATIONS:

Candidates must have knowledge of a vocational, administrative, or technical field typically obtained through six months to one year of advanced study or training beyond high school, or an equivalent combination of education and training. A minimum of three to five years of related experience is required, including supervisory experience involving employee performance, work objectives, and performance evaluations.

MAJOR FUNCTIONS:

- Manage daily transit operations by dispatching drivers, assigning bus routes, and serving as a liaison with departments including Maintenance and Customer Service.
- Record payroll, manage time off and overtime schedules, and complete required documentation.
- Coordinate service interruptions by recording route changes, assigning substitute drivers, rerouting buses as needed, monitoring traffic control plans, attending pre-construction meetings, implementing detours and tracking special events.
- Assist with operational issues by dispatching repair personnel or other supervisors and helping operators troubleshoot non-safety-related service disruptions.

BENEFITS:

Benefits include health care coverage for employees and dependents, vacation, sick leave, paid holidays and a 401K retirement plan.

TO APPLY:

Applications are accepted through our Career Center in ADP. Please visit www.suntran.com, click *Jobs*, and follow the instructions to apply online. Our Administrative offices are located at 3910 N. Sun Tran Blvd.

If selected for any of the positions, the company requires a background investigation and a pre-employment drug screen. We are an Equal Opportunity/Reasonable Accommodation Employer.