

Sun Tran...driven to go the extra mile!



CUSTOMER SERVICE REPRESENTATIVE

OPENING DATE: March 19, 2026

CLOSING DATE: Open Until Filled

SALARY: \$16.00/hr

QUALIFICATIONS:

Applicants must have a high school diploma/equivalent, a current driver's license and a minimum of three years customer service experience. Must have the ability to make presentations, good writing skills and be computer literate. Must be able to work weekends and holidays. Hours vary; will be scheduled to work 8-hr shifts between 6am-7pm, Monday through Friday, and/or 8am-5pm, Saturday and Sunday with two consecutive days off during the week. Knowledge of Sun Tran's routes and bilingual preferred due to the high volume of Spanish-speaking callers.

MAJOR FUNCTIONS:

Individuals provide route and schedule information over the phone. Responsible for providing current information on routes, programs, special events, policies and related information.

BENEFITS:

Benefits include healthcare coverage for employee and dependents, vacation, sick leave, paid holidays, tuition reimbursement and a generous retirement plan.

TO APPLY:

Applications are accepted through our Career Center in ADP. Please visit www.suntran.com, click Jobs, and follow the instructions to apply online. Our Administrative offices are located at 3910 N. Sun Tran Blvd.

If selected for any of the positions, the company requires a background investigation and a pre-employment drug screen. We are an Equal Opportunity/Reasonable Accommodation Employer.

