

Tucson's paratransit agency since 1987!



DISPATCHER

OPENING DATE: 04/01/2025

CLOSING DATE: Open Until Filled

SALARY: \$19.75 / Hr

QUALIFICATIONS:

Good communication skills; excellent knowledge of the city; must be able to work flexible hours; computer skills required; good attendance record and should have some dispatch and routing knowledge. Bilingual preferred.

MAJOR FUNCTIONS:

Schedule and dispatch feeder/daily rides to drivers in a timely manner. Monitor driver's performance relative to trip manifest and radio procedures; document and report unusual situations or deviations from company policy to supervisor.

Assist drivers with information including, but not limited to: Routes, passengers, road conditions and addresses. Communicate with drivers and passengers regarding pick-up times, locations, etc. Assist with data entry (productivity and on-time performance) and other duties as assigned by supervisor.

BENEFITS:

Benefits include health care coverage, vacation, sick leave, paid holidays, and a retirement plan.

TO APPLY:

Applications and/or resumes are accepted at Sun Van, 3401 E Ajo Way, Tucson, AZ, from 8:00 am to 4:00 pm, Monday through Friday or email to SunVan_HR@tucsonaz.gov. No phone calls please.

If selected for a position, Sun Van requires a background investigation in all federal, state, county and city justice courts, a pre-employment drug screen.

We are an Equal Opportunity/Reasonable Accommodation Employer

