

# *Sun Tran...driven to go the extra mile!*



## **TRAINING COORDINATOR**

**OPENING DATE:** AUGUST 29, 2023  
**CLOSING DATE:** SEPTEMBER 4, 2023  
**SALARY:** \$48,725-\$60,907

### **QUALIFICATIONS:**

Position requires a high school diploma/equivalent and over three years of experience. Requires knowledge of Microsoft Office. Must possess a current and valid driver's license and be able to obtain a commercial driver's license within 90 days after hire.

### **MAJOR FUNCTIONS:**

This position assists with the development and implementation of training for bus operators and administrative staff by leading and facilitating the learning process; tracking and monitoring individual training records; coordinating the safety award program and promoting the maintenance of a safe, accident-free and healthy working environment.

### **BENEFITS:**

Benefits include healthcare coverage for employee and dependents, vacation, sick leave, paid holidays and a generous retirement plan.

### **TO APPLY:**

Apply at 3910 N. Sun Tran Blvd., or download an application from our website at [www.suntran.com](http://www.suntran.com) and fax it to (520) 293-3348 or e-mail to [suntranhr@tucsonaz.gov](mailto:suntranhr@tucsonaz.gov).

*If selected for any of the positions, the company requires a background investigation and a pre-employment drug screen. We are an Equal Opportunity/Reasonable Accommodation Employer.*

