

Sun Tran...driven to go the extra mile!



CUSTOMER SERVICE REPRESENTATIVE

CLOSING DATE: Open Until Filled

SALARY: Hourly Rate - \$16.00/hr

QUALIFICATIONS:

Applicants must have a high school diploma/equivalent, a current driver's license and a minimum of three years customer service experience. Must have the ability to make presentations, good writing skills and be computer literate. Must be able to work weekends and holidays. Hours vary; will be scheduled to work 8-hr shifts between 6 a.m. to 7 p.m., Monday through Friday, and/or 8 a.m. to 5 p.m., Saturday and Sunday with two consecutive days off during the week. Knowledge of Sun Tran's routes and bi-lingual preferred due to the high volume of Spanish-speaking callers.

MAJOR FUNCTIONS:

Individuals provide route and schedule information over the phone. Responsible for providing current information on routes, programs, special events, policies and related information.

BENEFITS:

Benefits include healthcare coverage for employee and dependents, vacations, sick leave, paid holidays, tuition reimbursement and a generous retirement plan.

TO APPLY:

Apply at 3910 N. Sun Tran Blvd., or download an application form from our website at www.suntran.com and fax it to (520) 293-3348 or e-mail to suntranhr@tucsonaz.gov. Sun Tran's office hours are 9:00 a.m. to 4:00 p.m., Monday through Friday.

If selected for any of the positions, the company requires a background investigation and a pre-employment drug screen. We are an Equal Opportunity/Reasonable Accommodation Employer.

