

# *Sun Tran...driven to go the extra mile!*



## **PARTS CLERK**

**CLOSING DATE:** Open until filled

**SALARY:** Hourly Rate: \$16.06/hr  
(increases every contract year)

### **QUALIFICATIONS:**

Requires a high school diploma/equivalent plus one year experience related to job tasks or equivalent. Must be computer literate. Must have a valid driver license.

### **MAJOR FUNCTIONS:**

Issues parts and tools and provides information to supervisors and mechanics. Utilizes computer-based inventory management system. Types order price, description, etc. information into a computer terminal. Ships and receives parts and tools, routes and files paperwork. Other duties as assigned.

### **BENEFITS:**

Benefits include health & welfare for employee and dependents – monthly premium 100% paid by the company, pension, vacation, sick leave, paid holidays, annual uniform allowance.

### **TO APPLY:**

Apply at 3910 N. Sun Tran Blvd., or download an application form from our website at [www.suntran.com](http://www.suntran.com) and fax it to (520) 293-3348 or e-mail to [tiana.nesbitt@tucsonaz.gov](mailto:tiana.nesbitt@tucsonaz.gov). Sun Tran's office hours are 9:00 a.m. to 4:00 p.m., Monday through Friday.

*If selected for any of the positions, the company requires a background investigation and a pre-employment drug screen. We are an Equal Opportunity/Reasonable Accommodation Employer.*

