

# ***Sun Tran...driven to go the extra mile!***



## **PARTS CLERK**

**OPENING DATE:** February 17, 2026  
**CLOSING DATE:** Open Until Filled  
**SALARY:** \$18.17/hr  
(increases every contract year)

### **QUALIFICATIONS:**

Requires a high school diploma/equivalent plus one year experience related to job tasks or equivalent. Must be computer literate. Must have a valid driver license.

### **MAJOR FUNCTIONS:**

Issue parts and tools and provide information to supervisors and mechanics. Utilize computer-based inventory management system. Type order price, description, etc., information into a computer terminal. Ship and receive parts and tools, routes and files paperwork. Other duties as assigned.

### **BENEFITS:**

Benefits include health care coverage for employee and dependents – monthly premium 100% paid by the company, pension, vacation, sick leave, paid holidays, tuition reimbursement and annual uniform allowance.

### **TO APPLY:**

Applications are accepted through our Career Center in ADP. Please visit [www.suntran.com](http://www.suntran.com), click *Jobs*, and follow the instructions to apply online. Our Administrative offices are located at 3910 N. Sun Tran Blvd.

*If selected for any of the positions, the company requires a background investigation and a pre-employment drug screen. We are an Equal Opportunity/Reasonable Accommodation Employer.*

